

SHOAL LAKE BAND NO. 40

P.O. Box 6, Kejick, ON P0X 1E0

Office: (807) 733-1605 • Email: human.resources@shoallake40.ca

Shoal Lake No.40 First Nation is seeking two self-motivated individuals for our public works office to provide general maintenance and some minor repair skills required.

Titles: Two Public Works Term - Positions.

Employment Duration: Immediately to the End of March 31, 2024

Core Competencies

- Ability to communicate effectively and courteously.
- Knowledge of minor plumbing, electrical and small engine repair.
- Some preventative maintenance required for Band Equipment and ability to make sound judgement for any major repairs and report accordingly to senior staff of any deficiencies.
- Maintain landscape and dispose of solid waste within the core area and surrounding community infrastructure locations.
- Knowledge of First Aid & CPR, Workplace Health and Safety of Hazardous Material and Chemicals (WHIMIS), General Workplace Safety Practices.

General Job Description

General knowledge of repair and maintenance of community equipment, ability to maintain roads, garbage pickup sites, help with water line repair, culvert replacements, get fire wood for ceremony and funerals, brush clearing along roads any tasks chief and council request. Preventative maintenance and minor problem solving of mechanical equipment, plumbing and electrical fixtures.

Ability and willingness to preform emergency work after normal working hours if needed.

Ability to operate small gas and electrical equipment. General maintenance grounds and equipment sites located at various areas of the community. Assist where needed at various job site(s) in a health and safe manner. Must be physically capable of performing a wide variety of physical tasks.

General Qualifications:

Grade 12 or GED, and/or three years' experience.

Knowledge of Computer Software i.e., Word & Excel.

Good communication skills and understanding of Ojibwe language.

Ability to work unsupervised and finish to task.

General knowledge of Small Engine repair and preventative maintenance of heavy equipment.

Ability to Travel and attend Training when available i.e., AZ- DZ Licensing

Adhere to general Band Policy Procedures and Guidelines.

Valid Ontario Driver's License with Driver's Abstract / Vehicle must be Registered & Insured

Please send resumes or application to or apply directly at the Band Office;

Human.resources@shoallake40.ca

Deadline to submit

Resume and/or Application: September 15, 2023

Interviews: September 18, 2023

Start Date: Immediately

Wages: 25.00 to 30 / Hour w/standard employment benefits and deductions only.

*Due to the nature of the work environment a Criminal Reference Check **may** apply, as the work could entail some home maintenance repair to residential place in the community.*

